

**EXEMPTION CERTIFICATE FOR GOVERNMENTAL AGENCIES**

TO BE USED BY OPERATORS OF HOTELS,  
MOTELS, AND SIMILAR ACCOMMODATIONS AS  
EVIDENCE OF EXEMPT OCCUPANCY

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NAME OF ESTABLISHMENT

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DATE

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STREET ADDRESS

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CITY, STATE, ZIP CODE

This is to certify that I, the undersigned, am a representative of the United States Governmental department, agency or instrumentality indicated below; that the charges for the occupancy at the above establishment on the dates set forth below have been or will be paid for by such governmental unit; and that such charges are incurred in the performance of my official duties as a representative or employee of such governmental unit.

DATES OF OCCUPANCY:

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GOVERNMENTAL UNIT, AGENCY, DEPARTMENT

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PRINTED NAME

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HOME OFFICE ADDRESS

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SIGNATURE

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CITY, STATE, ZIP CODE

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TITLE

NOTE: Operators of hotels, etc., should not accept this certificate unless the person presenting it shows satisfactory credentials. A separate exemption certificate is required for each occupancy and for each representative. All records shall be retained for a period of three years.